

_____ OFFICE USE ONLY



Crew Sign-up Form

Name: _____
Phone Number: (____) _____
Grade: _____ Your e-mail _____
Your parent/family e-mail _____

Please circle the crew job you would most like to do. The director and Producer will make the final assignment based on the needs of the show. **NOTE: Spots are limited and will be received on a first come basis.**

I am most interested in serving as (Circle all you are interested in)

Stage Hand	Set Execution	Spot Light Operator
Makeup/Hair	Costume	Usher
Tech (Lights/Sound)		

____ (initial) **I understand that my participation in these productions is expected in order to maintain the highest quality production. I understand that I cannot miss any rehearsals and performances during the last 2 weeks.**

PROMISE:

- Though it is hard at times to sit quietly and pay attention, I agree to work my hardest, and follow the directions of the creative team. I know this is in the best interest of the show and helpful to my fellow actors.
- I agree to wear the backstage clothing as approved or assigned by the costume designer & director.

STUDENT SIGNATURE: _____ **DATE:** _____

Crew Requirements

Crew members are required to attend all rehearsals and performances the last two weeks of production (see dates below). They are also required to work at least 2 of the Saturday work parties. The dates are listed below (Please note, there may be a Crew Schedule during the weeknight rehearsals for those that are willing to assist more on the large set and props, costume, and hair/makeup).

Work Party dates Saturday, 9:00-12:00

Jan. 27
Feb. 3, 10, 17, 24
Mar. 2, 9, 16, 23, 30
Apr. 6, 13

Rehearsal dates, 6:30-8:30 (These Dates are Mandatory)

Apr. 1, 2, 4, 6, 8, 9, 11, 15, 16

Performance dates (These Dates are Mandatory)

Apr. 17-19 5:30-9:30 (end time may vary)
Apr. 20 11:00-3:30 (cast party after)

Participant Behavior Guidelines

***KEEP THE THIS PORTION FOR YOUR RECORDS ***

For the benefit of all participants and staff of our program and to maximize the enjoyment and learning experience, certain guidelines must be adhered to. **Please review the following rules of conduct and sign/return the top portion of this sheet with your audition packet.**

At Workshops/Rehearsals:

- Arrive on time and be ready to learn.
- Be respectful of staff and other participants. Respect rehearsal facility property.
- Attend all rehearsals on schedule and (at least) 2 work party Saturdays
- Do not give *direction* to other participants or in any way critique others' performances.
- No eating or drinking (except bottled water) is allowed *inside* rehearsal facilities (there will be designated areas around the facilities for snacking).
- Do not go into off-limit areas.

At Theater:

- Arrive on time for calls, warm ups and director's notes.
- No eating, drinking or chewing gum is allowed in the theater or dressing rooms (except bottled water).
- No participants are allowed in other classrooms or other off-limit (unauthorized) areas.
- Listen to and follow the directions of the chaperones and Head of Crew members.
- Be respectful of staff and other participants.
- DO NOT touch props unless you are assigned to props.

Initial Consequence for failure to abide by these guidelines will result in:

- Initial verbal warning.

Continued failure to abide by the guidelines will result in:

- A meeting with participant, parent, school administrator and director to discuss and sign a behavioral contract between participant and director.

Failure to abide by the contract will result in:

- A meeting with participant, parent, director and board of director representative to discuss removal of participant from a performance or the entire program

Participant Behavior Guidelines (return this portion)

I/we have read, understand and agree to follow the *Participant Behavior Guidelines* as stated below and accept responsibility for the possible consequences of violating them.

PARTICIPANT'S Name: _____ **(please print)**

PARTICIPANT'S Signature _____ **Date:** _____

PARENT'S Signature _____ **Date:** _____